

Belmont HOUSE

SUBJECT: Identification Tags, Resident Emergency	
VOLUME: Vol. 6 Disaster Planning and Emergency Response	ORIGINAL DATE: May 2002
REVIEWED BY: Director of Support Services	REVISED DATE: March 2025
APPROVED BY: CEO	PAGE : Page 1 of 2
SIGNATURE:	

POLICY:

An Emergency I.D. Tag will be prepared for residents and tenants within one week of admission.

PURPOSE:

- a. To identify residents and tenants during an evacuation or relocation;
- b. To provide emergency personnel or host facility with immediate access to pertinent information.

PROCEDURE:

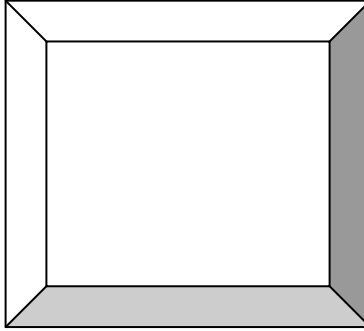
- 1) Emergency I.D. tags will be prepared after admission for residents and tenants.
- 2) Emergency I.D. tag for residents and tenants will be kept in the emergency supply room beside the auditorium, main floor east building.
- 3) Emergency I.D. tags must be updated;
 - When resident/tenant is transferred to another unit or apartment,
 - Next of Kin information changes;
 - Picture no longer looks like resident;
 - New pertinent information is available.
- 4) The new information regarding Next-of-Kin information will be obtained by the Nursing Department or the Accounting Manager and updated in Point Click Care.
- 5) Residents' information to be reviewed annually at Care Plan meetings.

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Policy Title:	Identification Tags, Resident Emergency	Volume:	V6- Emergency Response
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EMERGENCY IDENTIFICATION TAG

From: Belmont House
55 Belmont Street
Toronto, ON
M5R 1R1
(416) 964-9231



Allergies:

Medical History:

Dr./ name:

Pharmacy: